

## **How to Do a Term Paper in 7 Steps**

Are you frustrated because you do not know **how to do a term paper**? Do not panic! The longer you are in despair, the less time you have for writing a term paper. You need to act. Follow the guidelines given below instead of buzzing over the question “how to do a term paper?”

Step 1. Hardly will you make your term paper excellent if you hate the topic you need to investigate. If you have no other way out, try to call interest towards a topic within the topic that interests you. Example: You’ve been given a country, use your passions for missions to talk about the country. If you are allowed to change the topic, do so;

Step 2. Think of the problem that can be drawn within the topic chosen. If your research area is education, you may speak on the shortcomings in the modern system of education;

Step 3. Collect information necessary to conduct your research. You will need journals, recent research papers and alike, use the internet or go to the university or public library. Using the internet is good, but realize, you need more than one type of resource. So make sure you look at all sorts of research on the internet.

Step 4. Design an outline for your term paper. Try not to spend too much time on the outline. It is better to draw a picture visually – your topic, assumptions and supporting ideas; Utilize your computer to create the outline. Pull in the information you have gathered from the internet into the outline so all your research is in one place. Don’t forget to list the reference information on your outline so you have it for your bibliography.

Step 5. Make the body of your term paper. DON’T start with the very beginning (introduction), it will be easier for you to have a framework, the body of your paper first, and only then compose your introduction and conclusion;

Step 6. Compose the introduction and the final part of your paper. Draw corresponding conclusions and check the accuracy of the results obtained;

Step 7. Proofread by **READING IT OUT LOUD** (this gives your ears a chance to hear any grammar corrections) then correct the final project. Make sure you have followed the APA format.